



Divine Savior Academy
— DORAL —

CAMPUS OPENING PLAN

PHASE 1B
MARCH 2021
*Updated March 26, 2021



Table of Contents

• <i>Overview</i>	2
• <i>What steps is the school taking to ensure safety?</i>	3
• <i>What is the daily schedule?</i>	4
• <i>What are the school entry and exit procedures?</i>	5
• <i>What are the procedures to ensure safety in classroom spaces?</i>	6
• <i>What will snack time and lunch look like?</i>	7
• <i>What is the impact on extra-curricular activities?</i>	8
• <i>What happens if a member of our school community tests positive for COVID-19?</i>	9
• <i>How will the school be cleaned?</i>	12
• <i>Will there be aftercare? What happens at the end of the day?</i>	13
• <i>How will DSA utilize zones in helping to ensure safety?</i>	14
• <i>How will online learning be for families who choose this support option?</i>	15



Overview - Doral Campus

Dear Parents,

We thank God for a safe and successful start to our year. The following are revised guidelines and protocols for our phase 1B reopening plans.

Divine Savior Academy's mission is to provide college prep academics and supportive teachers in a Christian environment. We will continue to fulfill this mission while considering the safety and well-being of our students and staff as we continue to operate online and on campus. With that in mind, we are planning to do the following:

- **All students will continue to attend school every day. (There will be an online support option for those who need it, and that plan is outlined later in this document.)**
- **We will continue to screen students and staff on a daily basis.**
- **We will continue to have a plan in place to practice social distancing when possible, while limiting the number of people that our students will come in contact with each day.**
- **Student and staff health will remain one of our top priorities.**

This document details our Phase 1B Plan for reopening. Most of our procedures and protocols are still the same; however, there are some changes. Please be sure to read through this entire document to ensure that you are familiar with our revised procedures.

We are committed to our mission, even during these unprecedented times. We are blessed to know that we have a loving and powerful God who is in control of all things. Our trust and confidence remains in Him, and we will continue to plan and prepare to make our return to school as safe as possible. We appreciate the efforts and flexibility of our teachers and staff, and we remain grateful for the Christian partnership we have with our students and families. God's blessings to all of you this coming year.

Serving in Christ,

The DSA Administration



What steps is the school taking to ensure safety?

Divine Savior will observe the following general safety guidelines:

- No students or staff may enter the building if they have a temperature higher than 100.4 degrees Fahrenheit or 38 degrees Celsius.
- No parents or visitors may enter the building without prior approval from the school office.
 - Visitors allowed on campus will need to follow the same protocols as students and staff.
 - Visitors will not be allowed to come into contact with our students.
- Face coverings will be provided to all students and staff members. During Phase 1B students will be required to wear face coverings on campus, keeping in mind that expectations will be developmentally appropriate. Additional masks will be optional.
- Hand sanitizing stations have been installed in all of our classrooms. (Our classrooms with younger students will have hand sanitizing products under the supervision of the child's teacher).
- Common touch points (sinks, faucets, drinking fountains, door handles, etc.) will be sanitized regularly throughout the day.
- Classrooms will be fully sanitized each evening at the conclusion of the school day.
- Please note a 14-day quarantine is no longer needed for international travel.



What is the daily schedule?

Divine Savior Academy will operate on a daily schedule with staggered starting times by level. The following list includes each level's start time for each day of the week:

PreK - Kindergarten: 8:30 am start

1st - 5th Grade: 8:05 am start

Middle School: 8:15 am start

High School: 8:15 am start

Classroom doors will open at 7:45 am. (Please do not arrive before that time or leave children outside unattended). All students, at every level from PreK-3 through 12th grade, will need to enter the building and go directly to their homeroom. Students will enter the building at the following locations:

EARLY CHILDHOOD

(PreK-3 through 1st Grade)

Building 2 door closest to the business office

ELEMENTARY

(2nd - 5th Grade)

Building 1 door that is between Buildings 1 and 2

MIDDLE SCHOOL

Building 1 door that is the main entrance by the reception area

HIGH SCHOOL:

Building 4 door that is in the back parking lot

Cell phones for students in PreK-3 through 8th grade should be taken directly to their classrooms. High school students will need to turn off their phones and keep them in their school bags when entering the school. (We strongly encourage students to leave their phones at home, if possible).



What are the school entry and exit procedures?

- Parents will not leave the car during drop-off. We will have our staff monitor all student arrivals, and staff members will assist students into their classrooms.
 - Students in PreK-3 through 12th grade must be dropped off at the designated drop off locations listed on the previous page.
- Parents are only allowed to enter the buildings if there is a legitimate need to do so. If this is the case, they must undergo the same screening as students and be cleared by the office (with prior approval) to enter.
- Parents will conduct a daily wellness check prior before leaving home.
- Temperature screening will take place prior to entry.
- In the event a student is not cleared to enter the classroom, we will move the student to an isolated area until the student is picked up by a parent or approved adult.



What are the procedures to ensure safety in classroom spaces?

The following classroom procedures are preliminary and will be revised as needed based on local government and health guidelines:

- Students in PreK-3 through 8th grade will remain in one classroom for the majority of the day.
 - Early childhood and elementary special classes will be taught in the students' homeroom classroom, except for physical education.
 - Middle school elective classes will be taught in different classrooms and students will be escorted to these rooms at the appropriate time.
 - Middle school students will not change for physical education classes. (High school students will do so only if necessary and with assigned locations for doing so).
- Student groups will be maintained to the greatest extent possible, rather than mixing students.
- Teachers will enforce frequent hand-washing and have hand sanitizer available to all students.
- Students and staff will be constantly reviewing and practicing good hygiene and sanitation practices.
- Extra space will be placed between desks in the classroom.
- Electronic devices will not be shared by multiple students without disinfecting.
- Students' personal items shall be placed in cubbies inside the classroom.
- Classroom doors are closed during use. Only teachers may open doors (except in emergency).
- Students will move through hallways in single columns with appropriate spacing.



What will snack time and lunch look like?

The following protocols are in place for snacks and lunch:

- Students in PreK-3 through 8th grade will eat lunch in their homerooms.
- High school students will eat lunch in assigned classrooms or an outdoor space.
- All students, at every level from PreK-3 through 12th grade, will be required to bring their own snacks and water bottles.
- Hot lunch will be available beginning Monday, October 4.
 - A monthly menu will be shared with families.
 - The menu will list prices.
 - Students will choose between a salad or hot meal.
 - Sign up will take place each morning in the homeroom for early childhood and elementary students.
 - Middle and high school will sign up via a student link each morning.



What is the impact on extra-curricular activities?

The following protocols are preliminary and will be revised based on forthcoming official guidance:

- Extra-curricular activities for students in PreK-3 through 5th grade will not take place during Phase 1B of our reopening.
- Extra-curricular activities for students in 6th through 8th grade will not take place during Phase 1B of our reopening.
- Individual music lessons and tutoring will be allowed on campus since these activities are done on a one-to-one basis.
- Assemblies, chapel services, and other large group gatherings will be suspended during the entirety of our Phase 1B reopening plan.
 - Virtual options for some of these events will be utilized during Phase 1B of our reopening plan.
- If possible, the school will look for opportunities to conduct after school programs in a virtual format.
- Select high school sports that are deemed safe to conduct will begin during our Phase 1B reopening plans.



What happens if a member of our school community tests positive for COVID-19?

The following are general procedures that have been revised in compliance with CDC and local health department recommendations and guidelines:

- If a student or staff member (who has been present on campus) tests positive for COVID-19, that information will be reported to the appropriate local government and health agencies.
- School decisions, based on recommendations from the local health department, outside of those listed below will be communicated as needed to our school family.

A student or staff member tests positive for COVID-19:

- The staff member or student's family should contact the school, preferably your child's principal or leveled director, as soon as you are aware of a positive COVID test. You may also email Mr. Tony Salvaggio (tony.salvaggio@divinesavioracademy.com), who is assisting with our COVID protocols on campus.
- The student or staff member and all members of the household should begin quarantining.

The COVID-positive student or staff member may return under the following conditions:

- 10 days have passed since the onset of symptoms.
- The student or staff member has been symptom-free and fever-free for 24 hours.
- Other members of the household may return after completing a 10 day quarantine.

A student or staff member comes into close contact with an individual who has a confirmed case of COVID-19:

- A close contact in a school setting is defined as someone who has been within 3 feet of an infected individual for 15 minutes or more during the exposure period, so long as proper mask usage is implemented.
- Please note that a distance of 6 feet may be required in some non-classroom settings.



What happens if a member of our school community tests positive for COVID-19?

- The student or staff member should quarantine for 10 days.
 - If no symptoms develop during the quarantine period, then the student or staff member may return to school after the 10 day quarantine period.
 - Please note that in some cases, a staff member may be allowed to return after 3-5 days of exposure, so long as a negative test result has been confirmed at that time, and the staff member and all members of their household never developed symptoms.
 - If symptoms develop during the quarantine period, please contact the school. In addition, a COVID test is recommended when symptoms develop during a quarantine period.
 - If the results are negative, the student or staff member may return after the quarantine period, so long as he/she is symptom and fever free for 24 hours.
 - If the test is positive (or a test was not taken), the student or staff member may return after 10 days from the onset of symptoms. In addition, members of the household will now have to quarantine for 10 days from their last day of contact with the COVID-infected family member.

The guidelines listed above are in compliance with current CDC and local health department protocols. In addition to the steps outlined above, the following procedures will take place when there are confirmed cases of COVID-19 on our school campus:

- Families of students or staff members who were in a classroom of a test-confirmed case will receive an email.
 - This is a courtesy email, so that each family is aware and can make decisions about their child's attendance on campus.
 - Please understand that all students or staff members in a classroom with a confirmed case will not be defined as a close contact based on the situation.
 - The health department has instructed us to only communicate directly with those who might be exposed.



What happens if a member of our school community tests positive for COVID-19?

- Students or staff members who would be classified as close contacts, and who will be required to quarantine for 10 days, will receive a call from the leveled principal/director or from Mr. Tony Salvaggio explaining the situation.
 - A follow up email will be sent after a phone conversation with reminders for quarantining and parameters for returning.
- The classroom will be thoroughly sanitized and the student or staff member's desk/chair will be removed from the classroom and disinfected.

Other important notes to consider:

- Accurate reporting through our daily wellness check is extremely important. If you report a temperature over 100.4 degrees Fahrenheit (38 degrees Celsius), have COVID symptoms, or indicate a member of your household is COVID positive, please do NOT come to school. Instead, call the school office so they can put you in contact with the right person to discuss next steps.
- If you or a member of your household ever feels the need to take a COVID test, please keep your child at home until the results are known.
- Please note that negative tests are not required for returning to school. This is true for confirmed and suspected cases, in addition to those students or staff members doing a 10 day quarantine. This is based on recommendations from the CDC and health department since individuals who have tested positive for COVID-19 have been shown to test positive for weeks, and even months, after first being diagnosed. The evidence from the CDC and health department points to a 10 day incubation period of the virus, meaning that individuals are not contagious after 10 days have passed from the onset of symptoms. The COVID-19 situation is new to all of us, so we encourage you to reach out to your leveled principal/director if you ever have questions or concerns.
- Individuals who have been vaccinated are exempt from quarantining if no symptoms appear after exposure.
- Individuals who have had a positive COVID-19 case in the past 90 days are exempt from quarantining if no symptoms appear after exposure.



How will the school be cleaned?

Each campus will follow recommendations from government and public health agencies with respect to cleaning and sanitation. Divine Savior Academy's general practices will include:

- Cleaning and disinfection of high traffic areas (toilets, elevators) and frequently-touched surfaces multiple times per day.
- Thorough daily cleaning and disinfection of all occupied rooms.
- Cleaners shall use EPA-approved disinfectants.
- Additional professional equipment is being purchased and will be used to assist in our disinfecting and cleaning practices.



Will there be aftercare? What happens at the end of the day?

- Aftercare will only be allowed for students who have applied and have been accepted due to circumstances where the student cannot be picked up at the normal dismissal time.
 - The sign up process for this will take place by emailing the school office with your request.
- Students in aftercare will be watched in multiple locations if needed.
- High school students will need to go home immediately after dismissal.
 - There may be multiple high school dismissal times to help with students leaving in an orderly fashion.



How will DSA utilize zones in helping to ensure safety?

Divine Savior will utilize the zones, and safety procedures and precautions will be different in each zone.

ZONE 1:

CLASSROOMS

- Face coverings will be worn.
- Social distancing will be practiced as much as possible.
- All students and staff will sanitize their hands before entering the classrooms.
- Materials will not be shared in the classroom. (If materials must be shared at younger ages, frequent sanitizing will take place.)
- Frequent handwashing or use of sanitizer as students move between areas.

ZONE 3:

HALLWAYS/BATHROOMS

- Face coverings will be worn by all students and staff.
- Travel will be limited in the hallways as much as possible.
- Social distancing will be practiced.
- Grades will stagger their hallway usage to avoid contact with other classes.
- Bathroom usage will be limited to two students at a time.

ZONE 2:

PLAYGROUND/GYMNASIUM/ AUDITORIUM

- Face coverings will be required.
- Hand sanitizer will be distributed to all children upon entering the playground/gymnasium.
- A revised recess schedule will be used to limit the number of students playing in a given area.
- Playground and recess equipment will be used during Phase 1B.

ZONE 4:

PARKING LOT

- Face coverings are required.
- Parents should remain in vehicles.
- Dismissal procedures for each classroom will be communicated by the classroom teacher.



How will online learning be for families who choose this support option?

In the event a family chooses online learning, DSA will make the decision to offer it in one of the following ways:

OPTION 1:

- Students will be able to login and watch lessons in real time as they are delivered by the teacher.
- Students will benefit by hearing the lesson, as well as discussion and questions that take place in the classroom.
- Students will have a set time at the end of the day to be able to ask questions and receive support as needed.

OPTION 2:

- A teacher is dedicated to online learning for a class or grade level.
- Students will be able to login and receive live instruction from the teacher.
- Students will benefit by being able to hear the lesson and ask questions as needed.

Please note that the option used will vary by grade level and class. In addition, the option used may depend on the number of students requesting the online support option. Parents will sign up for this option in four week increments.

In the event that the school would need to close temporarily, all students would receive "live" online instruction from a teacher in real time.

Please do not hesitate to reach out to a member of the administration with any questions you might have regarding our Phase 1B Campus Opening Plan. May God continue to be your source of strength and hope in the days, weeks, and months ahead. The words of Philippians 4:7 provide a comforting message from God's Word: "And the peace of God, which transcends all understanding, will guard your hearts and your minds in Christ Jesus." Our prayer is that all of you are filled with the peace and love of our Savior each day. God's continued blessings to all of you.

