

Divine Savior Academy

A Christian Academy Dedicated to Excellence

Steps to report Community Service Hours:

- Complete form as follows: Include
 - 1) Description of activity
 - 2) Signature of your service project supervisor, and
 - 3) Completed evaluation of service form.
- Return this form to Ms. Gladys in the front office. (**Incomplete forms will not be accepted.**)

The service hours will appear in Power School (service hours) as accumulated hours by school year.

*Check with Mrs. Jimenez if unsure of whether or not an activity is considered a volunteer service project.

Community Service Form **School, Church, or Community**

Student Name _____ Grade _____

Date Service Started _____

Date Service Completed _____

Description of Project (who, what, when, where, why, how):

Number of Hours _____

Signature of supervisor

Print Name of supervisor

(Phone number)

*Contact Mrs. Jimenez with questions by email (Sarah.Jimenez@divinesavioracademy.com) or phone (305) 597-4545 ext. 4118